

MINUTES OF MEETING
HERON ISLES COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Heron Isles Community Development District was held on Thursday, February 1, 2018 at 10:30 a.m. at the Compass Group Conference Room, 961687 Gateway Blvd., Suite 201M, Amelia Island, Florida.

Present and constituting a quorum were:

Ricky Rowell	Chairman
Don Lyons	Vice Chairman
Kathleen Blessing	Supervisor
Justin Blessing	Supervisor
Robert Martyn	Supervisor

Also present were:

Dave deNagy	District Manager
Jason Walters	District Counsel (by phone)
Jim Lucas	District Engineer
Cheryl Graham	Leland Management

FIRST ORDER OF BUSINESS

Roll Call

Mr. deNagy called the meeting to order at 10:34 a.m.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Minutes of the December 20, 2017 Meeting

Mr. deNagy stated if no changes need to be made, a motion and a second would be in order.

On MOTION by Mr. Rowell seconded by Ms. Blessing with all in favor the Minutes of the December 20, 2017 meeting were approved.
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FOURTH ORDER OF BUSINESS**Discussion of Updates to the Recreation Improvements and Assessing Final Cost Estimates**

Mr. deNagy stated prior to the meeting, Mr. Lucas provided each of the board members with a copy of the memorandum in follow-up to our December meeting along with an outline of the recreation improvement cost. The total is \$1,175,000, and it includes the pool at \$600,000; decking at \$125,000; the building at \$350,000; parking at \$50,000; and design at \$50,000. I will turn it over to Jim Lucas to follow-up and answer questions the board may have.

Mr. Lucas stated at the last meeting, I was directed to see about reducing the pool size, figure out what the requirements are, and come up with a little bit more updated parking arrangement for the two recreational facilities. We investigated, and I talked with two or three different pool designers and determined that because of the number of homeowners that are associated with the CDD, the Florida building code dictates the size of the facility that you have to have for the amount of owners. Since we have a 749 family development here, the calculation is that you need about a 3,380 sq. ft. pool. They look at it from a volume standpoint, so obviously if you want a small pool, you have to have a deep pool, and that doesn't make a lot of sense to a lot of people. We came up with a four-foot depth pool, and you come up with 3,380 sq. ft. Included in the Code there is a requirement for restroom facilities, and the proviso is that it has to be within 200' of the pool. Your existing restroom facilities are too far away from the existing pool. We can't really move the pool closer to what you have, and the number of fixtures you have in there are not sufficient for the size pool that you have to build. I took an example structure, put the restrooms in there, those are enclosed, and left an open area that would be under roof and came up with a configuration that you see on the small drawing and shown on this big piece. It can be placed anywhere. I stuck it where I did so that the open part of the roof's enclosure would be backing up to the wetlands and give some privacy. What I have in the budget of \$350,000 is a roof enclosure, two enclosed restroom facilities with separate door locks and doorways, and an open area that can be used as an outdoor cookout or anything else. It did not really include an enclosed area, but it can be. That is up to the board or the citizens. I wanted to put something on here to give you a scope and size. For the pool decking, everything would have to be fenced. We included an expanded parking lot about as large as we can. We show 21 spaces including one handicapped space on this drawing. The "C" is a compact space.

We can extend a little bit further around the loop and add a few more spaces between where the circular sidewalk area and the restroom facilities are, but I didn't do that. There really isn't a code as to how many parking spaces you need based on pools because this being a community, we have a lot of sidewalks, and there could be a lot of pedestrian traffic to it. We show the 21 spaces in there. The numbers we put in there are budgetary numbers just to give you an impact on what something like this would cost. My recommendation would be to put out an RFP for detailed design and work with the board to determine the scope of facilities that you want and come up with a construction price. Again, I just have a budgetary price. You are going to need some decking around the pool. The pool is a little bit larger than the 3,300, but if you are going to put in a facility like this, you really want to meet all the needs of the community. I am not an architect. It can be done on this piece. You have plenty of room on it. We can certainly rotate the pool and put the building facing the street, but my main concern is can we minimize the scope and get the price down to an earlier budget number, and the answer is the Code doesn't really let us do that. So if you are stuck with the size pool based on the size of the community, what else do we need to at least make it something that you as a community would really want? That is what I tried to do here – give you a scope of costs, give you a scope of what it is going to look like on the property, and then it is up to you to decide what route you want to go.

We were also asked to look at your second site, which is where the future soccer field is, and find out how many parking spots we can put there. What we did here is pretty much maximize the space between the lift station and the existing tot lot, and you have about 20 spaces there with one handicap. It does not encroach on the soccer field that can be built in that location. We did not move the soccer field. We just worked with the grass area between the street and potential site. That is certainly something that can be done. We certainly can give you some contact people that we had talked with, but my next recommendation is to proceed forward for an RFP for design of the pool and clubhouse, and if the board wants to do the parking improvements, that can be done in house if that is what you would like.

Mr. deNagy stated in your memo, you said financing should be about \$1.5 million. I think previously we had a slightly smaller number, \$1.25 million, so that is another quarter million dollars. If we extrapolate that out, what we said at the last meeting was based on your prior estimates of \$1.25 million, we would be financing \$1.6 million in bonds, which to residents would equate to an increase in annual assessments of about \$160. Now with the estimate being

about a quarter of a million dollars higher, I guess our assessment increase would be a little bit higher, maybe \$170 to \$175 a year. I need to get something back to MBS Capital for them to start working on it as well.

Mr. Lucas responded I don't really know how much of a bond issue could be used for actual construction. I have given you a ballpark budgetary amount for construction. It would be your bonding agency to determine how much of that we need to increase for the cost of bonds. I don't know.

Mr. deNagy responded for construction, she was using \$1.25 million before, and then on top of that layering the cost of refinancing, which would bump that number up to \$1.6 million. So now it is a quarter of a million dollars higher, my guess is the \$1.6 million would be more in the range of \$1.75 million. Does the board have questions about the design?

Mr. Rowell asked the parking of \$50,000, is that just the additional parking at Site 2, or is that including Site 1 and Site 2 because if we decide not to do the pool, I think we must definitely need to put the extra parking lot over at Site 2. I am curious to know if we just decided to do that, what would be the cost?

Mr. Lucas responded we estimate the cost of this parking to be about \$20,000 (Site 2). Again, most of the grading is already in place. It is just a matter of we are not running any utilities in there, we are not running any drainage in there. It is pretty straightforward.

Mr. Rowell asked do we have enough money to do that project separately in the reserve account?

Mr. deNagy responded we would probably have to budget for that for FY19.

Mr. Rowell stated I don't think that for \$20,000 we would put that cost in our bonds.

Mr. deNagy responded we don't have capital budget per se for that kind of money, so it would be something we would probably look at for our FY19 budget.

Mr. Rowell stated \$50,000 for the design – before we decide to do that, we want to make sure that is what the people want. Do they want a pool? Why spend \$50,000 until we know for sure that is what the community wants.

Mr. deNagy stated the board speaks for the community. What I think the board would like to do, if I hear you correctly, is get a good idea of what this facility is going to look like, then you can have a workshop and present that to interested members of the community.

Mr. Rowell stated it is this and not spending the \$50,000, right?

Mr. deNagy asked Mr. Lucas, is the design after we decide what we are looking for?

Mr. Lucas responded you are going to pay for an architect to do the building and pay for a designer to do the pool and decking, and then there will be a little bit of design for grading and parking and all that. What I tried to do there is to say if you want to proceed forward, you have to budget for what it is going to take for all the different consultants to put together a package that can go out for bid.

Mr. Lyons stated there are companies out there that specialize in building pools, and they give you a package deal. They don't bring in a whole bunch of different designers. They have these things already mapped out, and you basically pick what you want. They come in and lay it out. I just had some friends that had a fairly large pool put on their property. What bothers me is that you are saying that the Code is what is driving the size. I can't help but think that we can get a waiver on that. Three thousand square feet is just huge to me. My footprint for my house downstairs is probably around 1,500, and if I had that for a swimming pool, I would be very happy with it. That picture of the pool behind you is probably less than 2,000 sq. ft., just water area. I think if we had that for our area, we would be very happy with it.

Ms. Blessing asked what is the length of this pool?

Mr. Lucas responded roughly 80' by 30'. I asked that question, because you brought that up last time. I said is there a mechanism that we can go to the State and get a waiver. They look at it as strictly as so many gallons per user, and they don't differentiate that you are going to have X percent of the 749 families using at one time. The people that I talk with said they never were able to get any kind of waiver. So I asked the question "what do other developments do," because that is a big pool, and some places you don't see those kind of pools. What normally happens is if we had built Heron Isles in phases and build, say, 200 lots, and bid a pool based on 200 lots, you would have a small pool. Since you had two rec areas, you could have said okay, we could have put another pool in another spot. Well that didn't happen in this case. So they are looking at it as a community of 749, and that is the Code that they go by. Again, the people that I have talked with have never been able to get a waiver on that. Based on that, we used the size that we have to.

Mr. Lyons stated if you are saying it is volume, then I have a problem with it being a 4' pool. I prefer that we drop down to 6 or 7 feet, and then taper it up. That would greatly increase your volume.

Mr. Lucas responded those kinds of things needs to be brought up at the workshop with the pool designer because there are certain features that you are going to have to put in because it is a public pool. You have to have handicap accessibility, therefore, you may have a pool that slopes from zero all the way down to a two or three foot level, and then you go deep. There are other criteria that we have to incorporate in the pool because it is public. You are probably going to have to have a handicap chair lift.

Ms. Blessing asked if you have the lift, does that eliminate the need for a zero entry?

Mr. Lucas stated it is a more attractive pool having more flexibility, but a chair lift will eliminate the need of a zero entry.

Mr. Rowell stated you said it would need to be fenced. What would be fenced? Just the pool area or the whole recreation area?

Mr. Lucas responded just the pool area is what I would envision. Unless you wanted to fence in the tot lot that you have now, I am just anticipating fencing in the pool area including the building. You may want to issue security codes or cards or any other mechanism to the residents so that you keep the other people that are not part of your community out of those facilities.

Mr. Lyons stated one thing I have heard people mention they are interested in is having an area enclosed that they can have meetings and parties. We were hoping to come out of this with some area like that in the budget that we were talking about. Certainly since this is costing so much more, I am surprised that the area that is available isn't larger. Maybe the designers can figure out something to do with that.

Mr. deNagy stated I know at Amelia Concourse, the social hall itself is not that big, but it is a social hall. The whole thing is open, and there is a kitchen. We use it for our CDD meetings. People use it and rent it for events. I don't know if something similar can be done with this facility.

Mr. Lucas stated what I show here is a roofed enclosure of which the back half is available. It is just a matter of putting the exterior walls. I included in the budget that you could put in some facilities in here. What I used as a template was a building that had an outdoor kitchen and an open area. That certainly can be enclosed because you are putting in columns to hold up the roof. It is just a matter of adding some exterior walls, and you have an enclosed area. This opening part here is like an open walkway, it goes from the restrooms to the pool area. So

there are a lot of things that can be done, and I think those need to be brought out if you decide to go forward. I don't think that is going to change appreciatively the cost of this facility by adding a few things. This is 1,585 sq. ft. under roof.

Mr. Lyons stated that is a large area. But then a bathroom with that many stalls can take a large footprint. You are still only going to get about 800 usable feet out of that I think, somewhere in that range. I know another very large area with a lot of houses, but they have a small meeting room. It is all open with a kitchen off to the side. It is used a lot. Even though it is a fairly small area, the meeting room is probably about 800 sq. ft., and they make use of it. I do agree with what you said about having a workshop with some designers. Maybe we can learn more about this. I do have another question. The pool will have pumps and filters, so where do you envision that being housed?

Mr. Lucas responded we were thinking about putting it on the back side because they have a tendency to have noise.

Mr. Lyons asked would it be feasible to put it inside where the restrooms are, the small area off to the side, in a closet?

Mr. Rowell stated you don't want to do that. One reason is for the chemicals. I go to a camp every year, and they have a pool. All of their pumps are inside, and you can't even think straight inside of that building. It is very noisy. Most of them do put them in the fiberglass cases somewhere out and not in a building. You don't want to put them in a building. At night it is still going to make noise, and you have people live across the street. You will have people complaining about that. I would not recommend putting it inside. And Chlorine in that room, you can barely walk in there.

Mr. Lyons stated I do like where Ricky was going with that parking lot. If we could figure out a way to go ahead and get that constructed sooner rather than later, even though it might be on next year's budget, that would be nice.

Mr. deNagy stated I think ideally what we are trying to accomplish is to have this in place so we can issue bonds this year and state levying assessments this November. It was my thinking of the goal. Maybe that has changed. We can certainly take as long as we want to make sure we have it right.

Mr. Rowell stated I was just trying to bring down costs of the bonds if we already have the money in the auxiliary account or something somewhere. It is only \$20,000, but \$20,000 in

30 years can add up a lot. When we need that park in there yesterday. It drives me nuts to drive by there and see three cars parked on the sidewalk.

Mr. deNagy stated I will double check on the funding for the parking lot just to make sure we don't have some excess funds we can draw from this year and not have it impact either the bond we are working on or next year's budget.

Mr. Blessing asked what is the proposed soccer field going to cost?

Mr. Lucas responded I don't have an estimate on that. If I may make a suggestion, upon board approval we can certainly design this thing, get a bid to build this thing, and a price to do this because all this is is just a clearing and grading. It is not much to it. There isn't any lime rock we have to put out here. It is just leveling it off and coming back and adding goals to it.

Mr. deNagy stated we did one in one of the Districts, and they leveled out the field and scraped it, and it grew like wildfire.

Mr. Rowell stated in my opinion, the soccer field is the least of my worries because they go out there, and put the little cones up, and they do their thing anyway, because I just saw a team out there practicing something the other day.

Mr. Lyons stated to that point, I have been talking with kids that are on soccer teams about that field, and they would just like to see some goalposts up to use it as is. They are using it as of right now, and they are enjoying it.

Mr. Rowell stated you can get goals that move around.

Mr. Lyons stated soccer goals are not very big. But you don't want to make a permanent one because somebody is going to tear it down.

Mr. Rowell stated there is probably something cheap enough that we can pay for it out of the budget, some that move around.

Mr. deNagy stated we bought some that are portable.

Mr. Lyons stated with all the damage that we are getting right now, I am just afraid that those things are going to walk right off.

Mr. deNagy stated so proceeding with this, Jim had suggested putting out an RFP for the design of the Amenity Center and pool first.

Mr. Lucas stated you want to get people who are interested in it and can present qualifications. The question is timing. You want to have a workshop, and you want to come up

with a configuration, and then come up with a cost. That sets up your bond issue. That would be my recommendation because that is not what I do.

Mr. deNagy wanted to speak with Jason Walters, but Mr. Walters had only been able to hear static for the past 20 minutes. He did not hear the discussion. Mr. deNagy gave him an update of what was discussed. After the update, he asked Mr. Walters if he had any recommendations beyond that at this point.

Mr. Walters responded I think it makes sense, and I think it would be critical who we get on the design side. We have some budget constraints, so we want to make sure those are clearly enunciated to anyone who is looking to do the work.

Mr. Lyons asked Mr. Walters since the construction is not finished, builders usually have some leeway in doing certain projects that are planned out. They often get to do things that wouldn't normally happen. I am just wondering if that is the case with the builder that we got, whether they could make recommendations to have something put in. We would be in that building phase to where we can get some leeway with the size and scope of this.

Mr. Walters responded when you say builders, do you mean the homebuilders or the developer as in land developer.

Mr. Lyons responded developer I guess.

Mr. Walters responded that is certainly something to explore. From what I am hearing, the report on the sizing and so forth of the pool, are we hearing that is mandated by regulation?

Mr. deNagy responded yes.

Mr. Walters stated so that would be through the County, and the thought is if we could get all parties involved between the District and the developer to approach the county about maybe an exemption to size that may benefit us, is that what I am hearing?

Mr. Lyons responded that is what I am thinking, yes.

Mr. Rowell stated I don't think it is the County, it is the state statute.

Mr. Walters responded if that is the case, we might be up against a pretty hard wall there. I will reach out to some folks to see if anyone has had any success with that or if there is even the ability to do that, and I can report back. I haven't seen it done because generally the Amenities are done up front and things like that. Those types of issues aren't really in play as much. To the extent that it can work in favor of our budget, that is something we should explore. I don't know offhand if that is the case or not. I will reach out and report back.

Mr. deNagy stated timing wise for this RFP, the regular meeting with the board isn't scheduled until May 3. Obviously we need to do something prior to that. We will need to issue an RFP pretty quickly and get that back in front of the board. I am thinking the first week of March. Would that be time enough to turn all that around and get proposals in for the Amenity Center and pool design.

Mr. Walters stated I believe that will be tight, but it might be possible. I am trying to look at the timing issues right now.

Mr. deNagy stated it could be the 2nd or 3rd week of March. I want to leave enough time so that whoever is proposing has enough time to put it together as well and meets the statutory guidelines.

Mr. Walters stated let me look at that, and I will have an answer by the end of this meeting.

Mr. deNagy stated what I would like to do is get board direction to go ahead and issue that RFP so we can start the wheels turning on this.

Mr. Walters stated yes, we should start the process and get the authorization.

On MOTION by Mr. Rowell seconded by Mr. Lyons with all in favor to authorize staff to issue an RFP for architectural services for design of the pool and Amenity Center was approved.

Mr. deNagy stated to Mr. Walters that once you figure out the timing, we will have to have a special meeting or workshop to consider those proposals so the board can take action. We will nail down the time before we close our meeting today. Regarding the cost for the improvements, Jim had provided a cost of \$1.175 million. In his memo he suggested \$1.25 million. Are we okay with that range – anywhere between \$1.175 and \$1.25 million?

Mr. Rowell stated there are going to be some factors that we are going to have to work out, and that's the parking lot and reducing that cost. It is a big variable, but I think we should shoot for the low end of that. We have some things we need to work out before.

Mr. deNagy stated we will have a better idea when the proposals come back.

Mr. Lyons asked after the proposals come back, can we still solicit the community for what they are wanting.

Mr. deNagy responded absolutely. I think it would be a good idea to hear from the design companies first to get a flavor of what it is physically going to look like, and then we can have a workshop to talk to the residents about their thoughts. As far as notifying the residents, the cost of mailing a letter is about \$2,500. We can talk about that.

Mr. Walters stated on the timing, we have to allow 14 days from date of publication before submittals are required to be given to the Districts, so if we have a 7-day window to prepare all the notices, get them published in the paper, 14 days from then to get them submitted, so we are at three weeks. If we need another at the end of 14 days to get them in and get the agenda set, distribute those to the board members for their review, we are looking at probably 30 days. I think sometime early to mid-March would be sufficient.

Mr. deNagy suggested March 15.

Mr. Walters responded that would work for me.

The other board members agreed to that date. Mr. Laughlin was asked to check if the facility will be available on that date.

Mr. deNagy stated the whole agenda for that item will be the architectural RFPs.

Mr. Lyons asked when someone responds to a notice for RFP, do you send them a package basically outlining what we are wanting, and they respond to that.

Mr. deNagy responded we would work with Jim on that on the notice itself to let them know what we are contemplating here.

Ms. Blessing asked if we do the pool, and it is all done, are the HOA fees going to go up for maintenance for this pool?

Mr. deNagy responded no, the CDD fees will. You will have maintenance, not the HOA fees, but the CDD fees. In addition to the debt service portion of the assessment, that will go up probably between \$160 to \$175 a year. On top of that we are going to have to look at additional maintenance costs for upkeep of the pool, security, insurance, etc. If you were to add the O&M in, that may add another \$40 or so.

Ms. Blessing stated so we are looking at \$200 per year?

Mr. deNagy responded yes.

Ms. Blessing asked what happens when there is damage done to the restrooms? That is going to be expensive.

Mr. deNagy agreed and stated that is the risk you take with a facility. The other thing you are going to have as part of your O&M will be some capital reserves. You will want to set money aside because the pool is going to need to be resurfaced probably in another 15 years. That is something you have to put in your budget. We can talk about that when we get closer to that point. There are a number of operating costs that need to be considered.

Confirmation was received that this location will be available on March 15 at 10:30 a.m.

On MOTION by Mr. Lyons seconded by Mr. Martyn with all in favor to hold a Special Meeting on March 15, 2018 at 10:30 a.m. at this location was approved.

Ms. Blessing stated I have a question about the storm drain work in the area that was affecting the properties on Swallowtail.

Mr. Lucas responded between now and I would say about three months. As I said in the last meeting, there was an overflow that is between Unit 3 and Unit 2. That is going to be removed, and the contractor is going to go out there in the next month or so to remove those barriers and open that up again. That will act as a safety overflow. I talked to the contractor, and he is going to remove some silkscreen that was put up there, and he is going level off the dirt.

FIFTH ORDER OF BUSINESS

**Ratification of Removing or Replacing
Playground Pavilion Overhead Structure**

Mr. deNagy stated I have communicated with Cheryl since our last meeting, and we have some more information.

Ms. Graham stated I have been meeting with different contractors and roofing companies. Roofing contractors have stepped back because of some other structural issues. One day I was out there, and it was actually raining, so we could see what was happening with the water flowing down into the columns as well, so it is beyond what the roofers are willing to get involved in. I have been meeting with General Contractors now to get their input. One said it would take another week before he could get a proposal together for the board to see. His thought is the columns could be dealt with. They are sound. They are concrete. His recommendation just on a verbal analysis was to just remove the whole top, put in new trusses, and then put in a metal roof and forego having an open area at the top that allows the water to

come through, which then gives us the opportunity to move the Heron that is on top of that over to the entryway at Chester Road and Heron Isles Parkway where we have one missing. The roof would match more the restroom facility since it doesn't have any special finials on it. I am waiting for comments from Daryl Cole, who is a general contractor in the area, to get his comments as well. I also want to get a third contractor as well to get their input. I don't think it needs to be demolished. It sounds very promising that it can be fixed. It can still be open trusses, just pressure-treated wood, and the tin roof would be more protective than what is there now.

The board agreed to have staff move forward with fixing the playground pavilion without further board action.

SIXTH ORDER OF BUSINESS

Acceptance of the Audit Committee's Recommendation and Authorization to Issue an RFP

Mr. deNagy stated I need the board's approval based on what the Audit Committee recommended.

On MOTION by Mr. Rowell seconded by Mr. Lyons with all in favor to accept the Audit Committee's recommendation and authorization to issue an RFP was approved.

SEVENTH ORDER OF BUSINESS

Other Business

Mr. Lyons asked about the insurance with the fence that was destroyed when the car went through it. It looks like everything is still in the same spot.

Ms. Graham stated for the vinyl section, Creative Service and Fence is waiting to install. They need the concrete to be put in place. I don't know what happened with that contractor because he was responsive and then just kind of disappeared, and I can't get any response from him. Since then I have contacted another masonry company who has a few issues. He is not sure he can get the same material, which we can work out as long as we get the structure re-constructed.

EIGHTH ORDER OF BUSINESS**Staff Reports****A. District Counsel**

Mr. Walters stated I don't have any action items for the board today. Regarding something we discussed in the past, as we walk down the path towards potentially building a recreational facility, we need to confirm that we did have recreation powers in our authorizing ordinance, or establishing ordinance, because those special powers have to be specifically enumerated in the ordinance, and if we didn't have those powers, we would have to go back to the County to amend that ordinance. The good news I want to report is we do have that authority within our ordinance. We don't have to take that additional step and expense of going back to the County for those powers.

B. District Engineer

Mr. Lucas had no additional report.

C. District Manager

Mr. deNagy stated I don't have anything to report.

D. Property Manager - Report

Ms. Graham stated on the fence and columns, we have just spoken about the issues. We will get the columns taken care of. In addition, there are four Styrofoam types that are off, which will be replaced this weekend. Regarding the restrooms, Eric with Southern Heritage is not willing to do anything more to improve the restroom. I spoke with William Rushing, the general contractor, while he was there looking at the pavilion. He reviewed the bathrooms as well. That is an easy fix for them, so they are going to give a price on doing that. The message boards are now in my office, and they will be in place by this weekend. All the signage is in and will be installed. The No Parking signs at the round-a-bout will be installed. I am still working with contractors in trying to find an appropriate look for the pavilion for the mailbox station. Aluminum does not fit the area. There is a lot of stucco and brick in the community, and to put down a metal structure would take away some of the look. I am trying to find something that is cost effective and still looks good at the same time. If anyone wants to help with the process, I would appreciate extra eyes. Because of the ongoing vandalism that takes place in the restrooms, I spoke to the person who did the surveillance cameras for the community and asked him if there is a way that the restroom could be locked. I feel these things are happening in the evening when nobody is around. He has devised a method that can work that would auto-lock.

C. Approval of Check Register

Mr. deNagy stated the total of the check register is \$10,054.87.

On MOTION by Mr. Rowell seconded by Mr. Lyons with all in favor the Check Register in the amount of \$10,054.87 was approved.

ELEVENTH ORDER OF BUSINESS

Next Scheduled Meeting

Mr. deNagy stated our next scheduled meeting will be a Special Meeting on March 15, 2018 at 10:30 a.m. at this location.

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Rowell seconded by Mr. Lyons with all in favor the Meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman